

New integrated report form for simplified reports

Simplified reports to be sent under article 22 of the ILO Constitution for [name of country]

The present report form has been approved by the Governing Body of the International Labour Office, in accordance with article 22 of the ILO Constitution, which reads as follows: “Each of the Members agrees to make an annual report to the International Labour Office on the measures which it has taken to give effect to the provisions of Conventions to which it is a party. These reports shall be made in such form and shall contain such particulars as the Governing Body may request.”

Every year, based on this report form, the Office sends to each member State a single request for all the simplified reports which are due that year. In addition, the Office communicates to each member State the list of detailed reports which may also be due the year in question.

- (a) Please provide information on any new legislative or other measures affecting the application of ratified Conventions; where this has not already been done, please forward copies of any relevant texts to the International Labour Office with this report.
- (b) Please reply to the comments which have been addressed to your Government by the Committee of Experts on the Application of Conventions and Recommendations or by the Conference Committee on the Application of Standards, as contained in the annex to this form.¹
- (c) In so far as it has not already been supplied in reply to question (b), please provide information on the practical application of the Conventions concerned (for example, copies or extracts from official documents including inspection reports, studies and inquiries, statistics); please also state whether courts of law or other tribunals have given decisions involving questions of principle relating to the application of the Conventions concerned. If so, please supply the text of these decisions.
- (d) Please indicate the representative organizations of employers and workers to which copies of the present report have been communicated in accordance with article 23, paragraph 2, of the Constitution of the International Labour Organization.² If copies of the report have not been communicated to representative organizations of employers and/or workers, or if they have been communicated to bodies other than such organizations, please supply information on any particular circumstances existing in your country which explain the procedure followed.
- (e) Please indicate whether you have received from the organizations of employers or workers concerned any observations, either of a general kind or in connection with the present or the previous report, regarding the practical application of the provisions of the Conventions concerned. If so, please communicate a copy of the observations received, together with any comments that you consider useful.

¹ The annex is established on the basis of the regular reporting cycle and any additional requests for reports addressed to your country by the supervisory bodies for the year in question. It also includes cases in which your country has failed to submit the simplified reports requested the previous year. It does not cover any simplified report due under the Maritime Labour Convention, 2006 (MLC, 2006), as amended, for which a specific form will be sent to your country, as appropriate.

² Article 23, para. 2, of the Constitution reads as follows: “Each Member shall communicate to the representative organisations recognised for the purpose of article 3 copies of the information and reports communicated to the Director-General in pursuance of articles 19 and 22.”